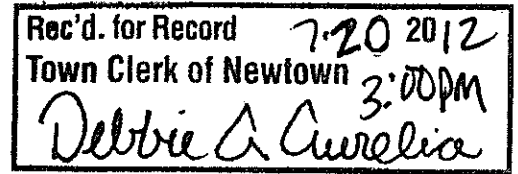


Commission on Aging
Minutes of Regular Meeting
Monday, July 16, 2012



MINUTES SUBJECT TO APPROVAL BY THIS COMMISSION

The Commission on Aging held a regular meeting on Monday, July 16, 2012 at the Senior Center, 14 Riverside Road, Sandy Hook, Connecticut. Chairman Thomas Dwyer called the meeting to order at 5:00 pm.

Members Present: Thomas Dwyer, Karin Aurelia, Larry Schneider, Curt Symes, Sheila Torres, Mary Ellen Lydem, Joanne Davis, Margaret Imbro, LeReine Frampton, JoAnne Albanesi and Anne Rothstein.

Member Excused: Joan Plouffe

Support & Advisory Present: Marilyn Place, Director of Senior Services; Ann Piccini, Municipal Agent for the Elderly; Maryhelen McCarthy, Police Officer, Newtown Police Department & TRIAD Representative

Also Present: Several members of the public

CORRESPONDENCE AND ANNOUNCEMENTS – Mr. Dwyer announced that the Board of Selectmen have changed Joanne Davis's membership from alternate to regular and appointed Anne Rothstein to the Commission as an alternate member. He distributed the July 16, 2012 edition of the COA directory showing the names, telephone numbers and addresses (residence, postal & email) of the Commissioners and Support Staff. (**Attachment A to the original minutes**).

UNFINISHED BUSINESS

Senior Directory – Mr. Symes stated that his Team had moved from the discovery phase to the construction phase and are still sourcing from other directories such as the *Western Connecticut Area Agency on Aging*. Ms. Torres said that it will be called *Senior Resources Guide* rather than *Senior Directory* and will contain a disclaimer noting that the services and facilities listed are not to be considered as being recommendations of the COA. It will be a living document, thus updated from time to time, and should be available for the Open House in September.

Planned Giving Program – Mr. Symes reported that he is continuing to work with town officials and the Town Attorney on this and expects to have wording available for review by the attendees at the Open House. He pointed out that other town organizations such as Parks & Recreation and the Library are interested in setting up a similar program once we have ours in place. Mr. Dwyer mentioned that during his surveys of Senior Centers in neighboring communities he has learned that none of them have such programs but their Directors expressed an interest in getting the details of ours after it's set up.

Strategic Planning Team – Ms. Torres reported that the team has been meeting weekly and distributed a document containing details of matters they're looking into. (**Attachment B to the original minutes**).

Victory Garden Row – Ms. Torres stated that she has collected beets, a green pepper and green beans from the COA’s patch and delivered them to Ann Piccini for addition to the Food Bank at the Social Services Department. In the near future she expects to start a winter crop of Napa cabbage and lettuce.

Visits to Senior Centers in Nearby Towns - Mr. Dwyer reported that there have been no visits since the last meeting and Ms. Place stated that she has made arrangements for one to Ridgefield’s Senior Center (known as Founders Hall) on August 3rd. Also included will be a tour of the town’s nearby Recreation Center. Those interested should show up at our Senior Center not later than 10:00am on August 3rd where van transportation will be provided. As the vehicle’s capacity is limited to sixteen persons, and Ms. Place expects that a large number of seniors may want to go, she suggested that those interested contact her ahead of time to make sure there’s enough room.

Ms. Torres distributed a document comparing Newtown’s Senior Center with those in Shelton, Monroe, Oxford and Redding based on information gathered by Mr. Dwyer during his visits to them this spring and previously given to the commissioners. (**Attachment C to the original minutes**).

COA Open House in September – Ms. Torres stated that her committee continues to work on making arrangements for this event and will be drafting up a press release to the *Bee* and *Patch* promoting it. The wording will be presented to the Commission for their approval before being sent out. Ms. Place confirmed that the date will be Saturday, September 15th between 11:00am and 2:00pm. Refreshments will consist of such items as tea, coffee, punch, cheese, grapes, cookies and crackers. She would like to have a group picture taken for publicity purposes and requested that the commissioners present suggestions at the next meeting for wording to be printed on the T-shirts she’s planning to purchase for sale at the event. Ms. Albanese agreed to have a new supply of *File For Life* forms made up for distribution at it.

MINUTES OF JUNE 18, 2012 MEETING - Mr. Dwyer pointed out that the tally of the vote to approve the Minutes of the May 21, 2012 meeting, as stated in the Minutes of the June 18, 2012 meeting, was incorrect and should have read 5 to 4, not 6 to 4. Mr. Symes moved to approve the Minutes of June 18, 2012 meeting but with the tally corrected in accordance with Mr. Dwyer’s finding. Seconded by Ms. Lydem and approved unanimously.

TREASURER’S REPORT (Attachment D to the original minutes) - Ms. Aurelia distributed a report of current balances in the Gift Fund. Mr. Dwyer stated that he has been successful in getting the Finance Department’s agreement to put an issuance date on the current and future reports and to show the names of donors in future ones. Mr. Symes noted that the largest contributor to the Fund is the Frank Knott Trust Fund and inquired as to its background. Ms. Lydem explained that Mr. Knott was a prominent realtor in Newtown whose will provided for the creation of a substantial trust fund benefiting not only the COA but also a number of other organizations in town such as the Booth Library and the Visiting Nurse Service. Mr. Dwyer said that he had some background material on it which he’ll bring to a future meeting and Mr. Symes commented that what Mr. Knott did was a perfect example of Planned Giving.

DIRECTOR OF SENIOR SERVICES REPORT (Attachment E to the original minutes) – Ms. Place distributed her Report for the period June 19, 2012 – July 16, 2012 and highlighted significant entries in it.

Regarding the August 20th Annual Senior Picnic, she requested that the Commission approve the withdrawal from the Gift Fund of an amount not to exceed \$280.00 to pay for five staff members and up to five seniors at \$28.00 each. The seniors she has in mind would otherwise be unable to afford it. Ms. Lydem moved to allow the withdrawal of up to \$280.00 from the Fund to pay for five staff members and up to five seniors as requested by Ms. Place. Seconded by Ms. Aurelia and approved unanimously.

Ms. Place stated that several chairs, tables, umbrellas and stands that were stored outside the Senior Center have disappeared. As she said that a police report has not been filed Officer McCarthy suggested that this be done and Ms. Place replied that she would follow through on this. She expressed concern about access to the inside of the Senior Center because the key to its entrance appears to be in the hands of numerous unidentified people and she has considerable confidential information in her office. Officer McCarthy said that there's a key at the police station but a log is kept showing the names of those who sign out for it, the date it's taken and the date it's returned. As the Highway Department is known to have distributed keys to the Senior Center Ms. Davis moved that Mr. Dwyer be authorized to ask the Highway Department how many keys are in circulation and who has them. Seconded by Ms. Frampton and approved unanimously.

MUNICIPAL AGENT FOR THE ELDERY REPORT (Attachment F to the original minutes)
– Ms. Piccini distributed and went over her Report dated July 16, 2012.

NEW BUSINESS

Arts Festival at the Fairfield Hills Campus - Mr. Dwyer referred to a memo dated June 25, 2012 that he had received from First Selectman Llodra and emailed to the Commissioners on July 16th asking for volunteers to help the Cultural Arts Commission with this event which is scheduled for September 15th and 16th. He expressed the hope that as many as possible would answer the call but noted a conflict with the Open House on September 15th.

Possible New Senior Center - Mr. Dwyer announced that Ed Marks and Amy Mangold of the Parks & Recreation Commission have accepted his invitation to attend our August 20th meeting for the purpose of discussing the possibility of our respective Commissions cooperating on acquiring a building that would embrace a Senior Center and P&R facilities. As Ms. Place reminded him that she would be unable to attend because she has to be at the annual senior picnic on the same day he said that he'd reschedule the meeting to a date acceptable to her, P&R and as many Commissioners as possible. He'll notify all concerned of the new date when it's set.

PUBLIC PARTICIPATION – There was none

ADJOURNMENT – Mr. Symes moved to adjourn the meeting. Seconded by Ms. Albanese and approved unanimously. The meeting adjourned at 6:30 p.m.

Margaret Wilkin, Clerk

Attachment A to Minutes of COA July 15, 2012 Meeting

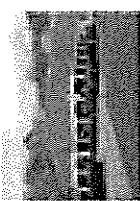


Town of Newtown, Connecticut
COMMISSION ON AGING
 July 16, 2012

Name	Political Party	Residence & Mailing Address	Phone	Email Address	Membership Expiry Date
- Regular Members -					
Aurelia, Karin ¹	Rep	Res: 83 Castle Hill Road, Newtown, CT Mail: P.O. Box 433, Newtown, CT 06470	203 426 8673	karn_aurelia@newtown-ct.gov	1/6/15
Davis, Joanne F.	None	Res: 40 Horseshoe Ridge Rd., Sandy Hook, CT Mail: P.O. Box 3638, Newtown, CT 06470	203 947 0274	joannefdavis@aol.com	1/6/13
Dwyer, Thomas S. ²	Dem	8 Obriuse Road, Newtown, CT 06470	203 270 8907	thomas.s.dwyer@gmail.com	1/6/15
Frankforti, LeReins	Dem	6 Pebble Road, Newtown, CT 06470	203 426 3878	lereinebus@gmail.com	1/6/13
Lydam, Mary Ellen	None	75 Georges Hill Road, Newtown, CT 06470	203 426 5495	mehydem@gmail.com	1/6/15
Picouffe, Joan F.	None	9 Sturges Rd., Newtown, CT 06470	203 364 9734	jpouffe@earthlink.net	1/6/14
Schneider, Clarence F.	None	30 Old Bethel Rd., Newtown, CT 06470	203 770 2828	~ Not email accessible ~	1/6/15
Symes, Curt ³	Rep	35 Lake Rd., Newtown, CT 06470	203 426 3288	curtsymes@aol.com	1/6/13
Torres, Sheila ³	Dem	10 Phyllis Lane, Newtown, CT 06470	203 426 0673	sheilatames@charter.net	1/6/14
- Alternate Members -					
Albanesi, JoAnne	Rep	14 Watkins Drive, Sandy Hook, CT 06482	203 304 1401	joannea@charter.net	1/6/13
Inibro, Margaret A.	Dem	157 Jennifer Lane, Sandy Hook, CT 06482	203 304 8016	mainmb@thotmail.com	1/6/14
Rothstein, Anne	Dem	Res: 78 Taunton Lane Rd., Newtown CT Mail: P.O. Box 3007, Newtown CT 06470	203 426 2334	anotherstein@aol.com	1/6/13
- Support & Advisory -					
McCarthy, Maryhelen	- - -	Police Officer, Newtown Police Depart. & Third Rep. One South Main St., Newtown, CT 06470	203 426 5841 (M)	maryhelenmccarty@newtown-ct.gov	- - -
Piccini, Ann	- - -	Municipal Agent For The Elderly 3 Main St., Newtown, CT 06470	203 270 4330 (M) 203 426 0107 (H)	ann.piccini@newtown-ct.gov	- - -
Place, Marilyn	- - -	Director, Newtown Senior Center 14 Riverdale Road, Sandy Hook, CT 06482	203 270 4310 (M) 203 270 0498 (H)	marilyn.place@newtown-ct.gov	- - -
Sharpe, Robert	- - -	Chair, Senior Action Committee 5 Timber Lane, Newtown, CT 06470	203 426 8230 (H)	~ Not email accessible ~	- - -
Wilkin, Margaret	- - -	Clerk, Commission on Aging 6 Cottondale Lane, Brookfield, CT 06804	203 775 3644 (H&W)	mrw6577@gmail.com	- - -

¹ Treasurer
² Chair
³ Co-Vice Chair

Strategic Planning Team

1. Continue meeting weekly to develop and refine a COA strategic plan. Presently we're:
 - a. Ways to organize commission so that we are all engaged in critical areas that address our mission. Goal is to use our resources as wisely as possible so that we have maximum impact. E.g.' Do we have a grants subcommittee, ad-hoc issues committee, public relations, etc.?
 - b. Looking at the strategic process road map drafted by Joan Davis to refine our process for getting to the end product: a strategic plan (short and long term - up to 10 years.)
 - c. Will be reviewing a short-term public relations plan drafted by Sheila Torres

SENIOR CENTERS IN SURROUNDING TOWNS									
Town/Photo/Address	Town Demographics	Senior Population	Square Footage/ Dedicated, shared, or stand-alone	Age/ Cost to Build	Funding Source(s) for Building	Number of Members/ Membership Cost/ Fees for Programs/	Average Daily Visits from Services		
Newtown	2010 Population: 28,069 2000 Median Household Income: \$56,193 2000 Per Capita Income: \$21,587	Over 65 in 2000: 2,189	4,000 sq. ft./ Dedicated space, except kitchen, which is shared.	Built: 1978 \$460,775	Town: \$160,775 Block Grant: \$244,000 Other Source(s): \$56,000	Paid Members: 400+ Members: \$50 Members Cost: \$12.00 Classes/Programs: Free	50-100		
Shelton 61 Wheeler St. 	2010 Population: 19,559 2000 Median Household Income: \$67,292 2000 Per Capita Income: \$29,893	Over 65 in 2000: 5,894	18,500 sq. ft./ Stand-alone building	Built: 1991 \$2M (estimate)	Not Available	Members age 55+ 2,756 (Mar. 2012) Shelton residents: \$4, Ansonia, Derby, Seymour: \$7 Other towns: \$10 Classes/Programs: Free	150 - 200		
Monroe  235 Cuddebs Farm Rd	2010 Population: 19,479 2000 Median Household Income: \$85,000 2000 Per Capita Income: \$34,161	Over 65 in 2000: 3,045	7,200 sq.ft./ Stand-alone building similar layout to Shelton Center but much smaller	Built: 2003 \$1.5 Million	Monroe town: \$500,000 Small Cities Block Grant: \$500,000 Other Source(s): \$500,000	Members age 60 + 1,200 (70% residents) Monroe residents: \$4.00 Non residents: \$5.00 Classes/Programs: \$3 to \$4 each	50 - 100		
Oxford 	2010 Population: 12,272 2000 Median Household Income: \$108,365 2000 Per Capita Income: \$59,714	Over 65 in 2000: 1,068	7,100 sq.ft./ Stand-alone building	Built: 2005 \$1,896,000	Town funds plus a Small Cities Grant.	Members age 60 + 1,068 Classes/Programs: \$3 to \$5 range are charged for classes that have a paid instructor.	100		
Redding 37 Lonsdale Rd	2010 Population: 9,158 2000 Median Household Income: \$104,137 2000 Per Capita Income: \$50,687	Over 65 in 2000: 925	6,000 sq.ft./ One half of the town's Community Center	Built: 2002 \$1,896,000	Town funds.	Members age 60 + 925 No annual dues Classes/Programs: \$5.00 is charged for classes that have a paid instructor.	Between 30 and 50		

This information is based on visits and discussions with the directors of the senior centers listed here.

7/16/2012

COMMISSION ON AGING GIFT FUND

DATE	RECEIPTS/DISBURSEMENTS	C/R	C/D	FRANK KNOTTS TRUST FUND	BALANCE
7/1/11	Beginning Balance				46,002.45
7/22/11	J-47 Trust Distribution			593.57	47,396.02
8/22/11	Ck. #23533 Matthews Buses inc		(82,320.00)		25,076.02
8/23/11	J-79 Reimburse approp line for bus transp		(994.50)		24,081.52
9/30/11	J-79 Cash Receipts	10.00			24,101.52
10/20/11	J-53 Cash Receipts			593.57	24,695.09
10/20/11	J-53 Cash Receipts	3,017.60			27,712.69
11/1/11	Ck. #73528 Capitalist's - Party		(1,025.00)		26,687.69
11/29/11	J-79 Cash Receipts	1,000.00			27,687.69
12/1/11	Ck. #74000 Vinnie Carr		(450.00)		27,237.69
1/18/12	J-55 Cash Receipts			546.13	27,783.82
3/7/12	J-18 Cash Receipts	325.50			28,109.32
4/20/12	J-79 Cash Receipts			546.13	28,655.45
5/23/12	J-82 Cash Receipts	1,420.50			30,075.95
5/24/12	Pcard - lunch and learn program		(42.45)		30,033.50
6/25/12	Pcard - program luncheon		(48.70)		29,984.80
6/27/12	June bake sale	40.00			30,024.80
		5,813.60	(24,870.55)	2,280.00	30,025.40

**NEWTOWN SENIOR CENTER
Director of Senior Services
June 19, 2012 – July 16, 2012**

- Continue to confer w/ some Senior Action Committee members on space issues and their goals
- Meet weekly with COA Strategy Team
- Set up a "Getting Started" iPad class
- Continue planning "Fashion Show and Tea" w/ Inter-generational group "Bridges"
- Continue planning/helping/sew 40th anniversary quilt
- Plan open house for Saturday Sept 15
- Meet w/ open house committee
- Confer w/ Municipal agent on a mutual client concerns
- Confer w/ police officer and Newtown Police Explorers (13-18 yr olds) on upcoming tag sale on August 18 rain date Aug 25
- Begin new projects for Annual Bazaar
- Oversee all programming
- Program Shop
- Supervise trips
- Continue to assess needs of clients
- Continue to plan excursions utilizing the senior van
- Confer w/ teachers on space issues
- Confer with teachers on ongoing vacation schedules and changes
- Confer with RSVP on ongoing volunteer hours
- Continue to work with Ability Beyond Disabilities chorus program
- Continue to work with area hospital on ongoing community projects
- Continue community projects
- Facilitate quilting/sewing classes
- Facilitate staff meetings when needed
- Meet w/ family members on clients situation/services
- Set-up and cook for monthly themed luncheons &/or programming

COMPLETED TRIPS:

- The Queen of Bingo stage comedy @ Grand Oak Villa June 18
- Mohonk Mountain House during Music Week June 26
- Tall Ships Harborfest in Boston Harbor July 2
- Red, White and Blue Barbeque @ Villa Bianca July 11
- Lobster Feast @ The Log Cabin July 12

UPCOMING TRIPS:

- Mohegan Sun July 26
- RI Culinary Heritage (Matunuck Oyster Farm) Aug 9
- Walkway over the Hudson & 2hr Cruise Aug 10
- Westchester Broadway Dinner Theater "Can-Can" Sept 5

OVERNIGHT TRIPS:

- Longwood Gardens PA July 20-22
- Colorado High Country Aug 11-18
- Nova Scotia Cruise Sept 3-8
- Sorrento, Italy October 11-19
- King Neptune's USO Show in Virginia Beach October 14-18
- TransAtlantic Cruise (London/France/Ireland/Iceland/Faroe Isl./Boston)
August 30 – Sept 15, 2013 17 days on the RC Brilliance of the Seas

SPECIAL EVENTS:

- Heart to Heart Program w/ Ann Waldman RN from CT Nursing services July 17
- Wii Bowling Annual Tournament @ Sullivan Senior Center in Torrington July 25
- Coin Collecting speaker August 7
- Senior Center/Police Explorers Tag Sale August 18
- Annual Statewide Senior picnic @ Holiday Hill August 20
- Senior Center Open House Saturday Sept 15

PROGRAMS	NUMBER OF ATTENDANTS
Zumba Gold	34
Exercise	191
Floor Yoga (2 days)	71
Chair Yoga (2 day)	88
Line Dance	5
Cards	72
Mah Jongg	21
Chorus	15
Bingo	28
Lunch	150
Knitting	24
Cards for Troops	5
Iris Fold	4
Quilting	11
Board Games	8
Walk-Ins	67
Billiards/ping pong	23
Trips	32
Newsletter	4
Wii	22
Painting/Art/Crafts	19
Scrabble	10
Tai Chi	34
Entertainment	
Bridges	43
Taxes	
Tea	
LifeLine Screening	72
Horse Racing	
AARP Safe Driving	
Educational Series	34

Attendance Daily:

Monday	Tuesday	Wed.	Thurs	Friday
240	206	163	164	264

MONTHLY ATTENDANCE
1037

1. In regards to last month report, I would like to discuss further the possibility of either:
 - a. Increase the amount for membership dues, which is \$12 pp per year (\$1 a month) (\$6.00 pp after Jan.) to \$24 pp per year (\$2 a month)

OR

 - b. pay for paid teacher classes. I prefer the \$24 instead of a fee per class.

OR

 - c. all new classes would have a fee.
(for instance: I am in the process of scheduling a new 4 week dance class, which will have a fee , paid at sign-up)

Would like your input.

2. For the Annual Statewide picnic @ Holiday Hill on August 20...I'm requesting COA to sponsor 5 staff members: Myself, Aida, Barbara, Bob (van driver) Ralph, also for 5 seniors who would like to go but cannot afford it. Total \$280 (\$28 x 10)
3. Senior Center/Newtown Police Explorers Tag sale will be on Saturday August 18 from 9-3. We will be taking donations the week of August 10
4. Open House will be Saturday Sept 15. This does not conflict w/ the Health Fair which is Sept 22.
5. Small day trips on the van are very successful! Every seat is taken!

Captain's Cove in Black Rock (this past Friday....all 16 had a great time)
Eicher's Cove for picnic/swim
Port Jefferson, NY ferry
Miniature Golf in Oxford
Kent Falls
And every Tuesday afternoon ice cream at many venues in the area to choose from the seniors love it!
6. The Fall fashion show w/ the students from Middle School will have a theme. The 10 seniors and 10 students are calling it "FAIRYTALE FASHION FROLIC" ! Even the refreshments will coordinate each pair themed outfit. We are planning a van shopping trip Tuesday morning July 24 to purchase material/dresses/glitter etc. All involved are having a wonderful time! Truly is great watching the inter-action between both groups....alot of joy! We haven't scheduled a date yet. A work in progress.
7. On June 22 I hosted LifeLine Health Screening there was 72 appts. This is a great service and the Center does this once a year.

Always busy!

Marilyn



TAG SALE



Join us at our first Newtown Senior Center
and Newtown Police Explorers
“Giant Tag Sale and Car Wash”
Fundraiser on
Saturday August 18th from 9am-3pm

Get those garages, basements and closets
cleaned out and bring your “TREASURES”
(NO TRASH PLEASE) To the Newtown
Senior Center the week of August 10th.

All welcome to rent a table for \$25

If you are interested, please call
203-270-4310 before August 10th to
reserve your table

REMINDER MEMBERSHIP DUES IS NOW DUE

Registration for the fiscal year 2012-2013 are now due by July 1st, 2012. The fee is \$12.00 paid by checks only and made payable to the Newtown Senior Center. Membership is open to anyone 60 yrs. old and older and/or 55 and disabled. Newtown residency is not required. Membership information must be updated every year.

PLEASE COMPLETE THE FORM BELOW AND MAIL/BRING TO THE CENTER ALONG WITH YOUR CHECK FOR \$12.00 MADE PAYABLE TO THE NEWTOWN SENIOR CENTER

DATE: _____

NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **BIRTHDAY:** _____

IN CASE OF EMERGENCY PERSON TO CONTACT: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **CELL:** _____

ON NEXT VISIT TO THE SENIOR CENTER PLEASE SIGN 2012-2013 WAIVER OF TOWN LIABILITY

COMMISSION ON AGING

JULY 16, 2012

Director of Social Services/Municipal Agent for the Elderly

Operation Fuel Summer Utility Program will start Aug. 1st to Oct 31st or when their funds run out.

The Elderly and Totally Disabled Tax/Rent Rebate Program have been installed. We have completed thirty six applications and submitted the first claim to the state which had to be done before July 1, 2012.

Ann Benore and I attended a class at the Area on Aging regarding Spousal Assessment. When a spouse goes into a nursing home and how they figure out what monies the spouse living at home will need. The spouse at home sometimes will be able to keep both Social Securities and pension to meet her/his needs. There is also a division of the household assets

On July 12th we attended a program regarding aid for Veterans.

On July 26 the program will be on HUSKY C and D Health Insurance.

Ann Benore and I will be attending an overview regarding CEAP Program (Fuel Assistance) on July 18th.

Food Pantry - We are receiving donations from people that purchase extra items to give to us each month for the hungry and people cleaning their closets. We had eight individual seniors use our pantry today.

I saw nine elderly at their homes. I have two homeless men which I am doing applications to elderly housing. Completed fifteen Medicaid applications.